

ENG



XVIII MEDITERRANEAN GAMES

TARRAGONA

2018

OCMG

www.tarragona2018.cat

Tennis



TECHNICAL MANUAL

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TECHNICAL INFORMATION

1. International Federation

INTERNATIONAL TENNIS FEDERATION (ITF)

The International Tennis Federation, Bank Lane, Roehampton – GB London SW15 5XZ

Phone: + 44 (0) 20 8878 6464

Website: www.itftennis.com

Email: communications@itftennis.com

President: Mr. David Haggerty

2. National Federation

REAL FEDERACIÓN ESPAÑOLA DE TENIS (RFET)

Passeig Olímpic, 17-19, Estadi Olímpic – E 08038 Barcelona

Phone: + 34 93 20053 55

Website: www.rfet.es

President: Mr. Miguel Díaz

Secretary General: Mr. Joan Querol

3. Management of the competition

Technical delegate of ITF: Mr. Juan Margets

Competition manager: Mr. Antonio Poveda

Referee: Sr. Javier Sansierra.

Chief referee: TBD

3.1 Management of the venue

Venue manager: Mr. David Valeriano

4. Events and dates

4.1 Sport programme

The competition of Tennis at the XVIII Mediterranean Games Tarragona 2018 will include the following events:

TENNIS	
Men	Women
Individual	Individual
Doubles	Doubles

4.2 Dates and venues

The competition of Tennis will be held at the Tarragona Tennis Club, **from Tuesday 26 to Saturday 30 June 2018.**

5. Conditions for the development of the competition

The competition of Tennis will take place if a minimum of eight (8) countries for the Men’s tournament and of six (6) countries for the Women’s tournament are entered **by 23:59 (Spanish time) on 22 March 2018.**

According to the number of entries, the President of the ICMG Technical Commission, together with one (1) or two (2) members of said commission, appointed by the ICMG President, and in the presence of the OGMG Tarragona 2018 Sports Director, will decide, **on 9 May 2018**, on the list of cancelled events.

Once an event will have been confirmed, it will be held and the corresponding medals and diplomas distributed, regardless of the number of participants.

5.1 Cancellation of events

The OCMG Tarragona 2018 will inform immediately all the National Olympic Committees (NOCs) of the list of those cancelled events that have not reached the minimum quota of participants.

6. Rules of the competition

The Tennis competition will be held according to ITF rules in force **on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

All other issues not covered in this Technical Manual will be solved as follows:

- For general issues, ICMG regulations will apply.
- For technical issues, ITF regulations will apply.

7. Technical organisation

RFET, under the supervision of ITF Technical Delegate, is responsible for the technical organisation and for the development of the Tennis competition during the XVIII Mediterranean Games Tarragona 2018.

7.1 Special procedures for the development of the competition

Any issue that may arise prior or during the events will be resolved by the competition management, as per ICMG and ITF rules, **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

The exact measures to be taken regarding the organisation of the Tennis competition will depend on the final number of participants.

7.2 Draw

The lots to determine the playing order and schedule will take place **on 25 June 2018**, during the Technical Meeting when all the delegations will have confirmed the final entries of their athletes.

7.3 Competition system

All the events will employ the direct elimination and seeding systems.

The seedings will be determined by the official ATP and WTA rankings valid fifteen (15) days prior to the start of the competition.

The winner of each match will be the first player to reach two sets.

In the event where players are tied at six (6) games each during a set, the tie-break system will be applied.

In all the events, the two losing semi-finalists will play off to determine the 3rd and 4th places.

If necessary, all competitors will be obliged to participate in more than one event per day. However, at least (60) minutes must elapse between the first and the second match, and at least ninety (90) minutes between the second and third match.

The Chief umpire may choose to prolong matches beyond sunset, and these will then be played under artificial light.

The balls used will be of the brand determined by the ITF. This brand will be communicated to the participating teams a sufficient period in advance.

Each match will be played with four (4) balls which will be changed every nine (9/11) games.

The competition will be staged on clay courts.

A stringing no free service , will be available to players at the competition venue.

8. Competition venue

The Tennis competition at the XVIII Mediterranean Games Tarragona 2018 will be held at the Tarragona Tennis Club, 17.1 Km from the Mediterranean Village. The venue can host 1.000 spectators.

Competition venue	Distance to Village	Capacity	Municipality
Tarragona Tennis Club	17.1 Km	1.000	Tarragona

8.1 Competition area

The events will take place on four clay courts that will comply with ITF regulations:

- Three (3) courts measuring 36 m x 18 m.
- One (1) central court measuring 38 m x 19 m, with a tribune capacity of 1,000 spectators.

All courts are homologated by the ITF.

8.2 Warm-up area

At the competition venue, players will have two (2) courts with the official measures for warm-ups. They will also have at their disposal the other available courts at the Club.

8.3 Changing rooms

Players will have separate changing rooms for men and women equipped with showers and toilets.

8.4 Athletes' lounge

Athletes will have at their disposal a lounge with water, energising drinks and fruits.

8.5 Press Tribune

Accredited media will have a tribune at their disposal.

8.6 Sport equipment

All sport and technical equipment used during Tennis competitions and trainings will comply with ITF rules **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

9. Training sessions

9.1 Training venues

Training sessions for Tennis at the XVIII Mediterranean Games Tarragona 2018 will be held at the Tarragona Tennis Club, 17.1 Km from the Mediterranean Village:

Training venue	Distance to Village	Municipality	Observations
Tarragona Tennis Club	17.1 Km	Tarragona	Competition venue According to schedule

During the competition, the courts available at the Club will be made available for the players with a convenient schedule to ensure the best possible training conditions.

9.2 Services available at training venues

9.2.1 Changing rooms

Players will have separate changing rooms for men and women equipped with showers and toilets.

9.2.2 Athletes' lounge

At the training venues, athletes will have at their disposal a lounge with water, energising drinks and fruits.

9.3 Media during training sessions

Training sessions will be opened to the media but not to the public. The competition manager will be authorised to change this rule when and if he deems it necessary.

9.4 Procedure for the scheduling of training sessions

NOCs will receive the planning of training sessions during the first half of June. They will have to confirm that they will make use of their allocated sessions during the DRM.

9.4.1 Before the competition

As a general rule, the Competition Management will put the relevant venues at the athletes' disposal, for one daily session, two (2) days before the beginning of the competition, that is to say, **on 24 June 2018**.

If they have requested it during the DRM and following the procedure, delegations will be able to use these venues for training purposes, five (5) days before the beginning of the competition, that is to say, **from 21 June 2018**.

Training sessions will have a length of one and a half hour (1'30).

9.4.2 During the competition

The Competition Management will assign a daily training session, of one and a half hour at the competition venue.

During the Technical Meeting, **on 25 June 2018**, the Organising Committee will deliver the Training schedule during competition. Each NOC will then be able to inform of its specific training needs; these will be assessed to be included in the Training schedule during competition.

All NOCs will have to confirm they will use their allocated training session, by 17:00 the day prior to the training is due; should they fail to do so, the relevant session will be made available for the other NOCs. They may also request, before 17:00, an additional training session, which may be allocated to them, from 20:00 the same day, subject to availability at the venue.

Upon their arrival, teams will receive all relevant information on the training sessions, both at the Sport Information Centre (SIC) at the Mediterranean Village and at the Technical Information Centre (TIC)¹ for Tennis.

¹ The acronym TIC (Technical information centre) that is used in several sports will adopt the technical name of each competition (Referee, Technical Directory, etc...)

10. Participation

All NOCs members of the ICMG, whose National Federation is a member association of ITF, are entitled to participate in the Tennis competition of the XVIII Mediterranean Games Tarragona 2018.

Athletes taking part in the competition must have the nationality of the country they represent and abide by the conditions and rules of ICMG and ITF.

Each NOC may take part in the Tennis competition of the XVIII Mediterranean Games Tarragona 2018 with two (2) athletes for the men's singles event and two (2) for the women's singles event, one (1) pair of players for the men's doubles event and one (1) pair of players for the women's doubles event.

A same player may participate in the singles and doubles event.

The players of the individual event or other players not entered for this event may participate in the double event.

Each country may enter a maximum of eight (8) participants.

11. Entries

11.1 General principles

The XVIII Mediterranean Games Tarragona 2018 are open to all the athletes of the NOCs of the Mediterranean countries members of the ICMG, as indicated in the rules of the ICMG Charter and of the IOC.

All athletes taking part in the Games must be citizens of the country they represent, in accordance with the IOC rules.

Prior to the Games, all participating athletes will have to fill in and sign the "Athlete Consent Form" as defined by the World Anti-doping Agency.

11.2 Procedures

The registration process is linked to the general system of accreditations.

The OCMG Tarragona 2018 entry system is an e-accreditation portal accessible through the official website of the Games: www.tarragona2018.cat.

Each delegation will have its own user name and password to have access to this e-accreditation portal available in both French and English.

The portal will allow users to print list of sport entries which, once signed, will have to be sent back, within the deadlines indicated below, to the OCMG Tarragona 2018: entries@tarragona2018.cat

11.2.1 Entries by number

The list of entries by number of participants for each NOC and event will have to be submitted, through the e-accreditation portal, **by 23:59 (Spanish time) on 22 March 2018**.

11.2.2 Preliminary entries by name (Long list)

The list of preliminary entries of participants by names, by NOC and event, will have to be submitted via the e-accreditation portal, **by 23:59 (Spanish time) on 6 April 2018**.

11.2.3 Final entries by name (Short list)

The NOC of each participating country will have to submit to the OCMG Tarragona 2018, through the e-accreditation portal, the form with the final entries of their participants by name, fifteen (15) days before the beginning of the Games, **that is to say on 7 June 2018 (before 23:59, Spanish time)**.

11.3 Confirmation of entries

Confirmation of entries will take place during the DRM and any eventual modification that could be acceptable will be presented to the SIC and confirmed, at a later stage, during the Technical Meeting.

Specific forms for the confirmation of entries will be distributed in advance to the Head of Mission of each NOC.

12. Technical Meeting

The technical Meeting will take place on **25 June 2018, at 10:00, at the competition venue.**

The meeting will be carried out according to ITF rules, and chaired by ITF Technical Delegate.

The following persons must be in attendance:

- ITF Technical Delegate;
- One member of the ICMG Technical Commission;
- The team managers (one per country);
- The coaches (one per team);
- The doctors (one per team);
- The OCMG Tarragona 2018 Competition Manager for Tennis.

13. Medical services

13.1 Medical services available at the Village and on the competition venues

During the XVIII Mediterranean Games Tarragona 2018, medical services will be available to any accredited athlete and official who might need them, both at the Mediterranean Village and on the competition venues.

13.1.1 Mediterranean Village

The polyclinic at the Village will provide the residents with the following services:

- Sport medicine
- Physiotherapy
- First aid
- Emergency services 24/24h

A fleet of ambulances will link the polyclinic and the main hospitals, should additional care be needed.

13.1.2 Competition venues

During the events, all competition venues will provide to the athletes the following services:

- Medical services
- Ambulance services

Coolers filled with ice will be available for the delegations at all sport venues.

13.2 Anti-doping control

Anti-doping controls will be carried out during or out of the competition, under the authority of the ICMG Medical and Anti-doping Commission and with the collaboration of the OCMG Tarragona 2018 anti-doping services, in accordance with the rules of ICMG, ITF and the World Anti-doping Code.

All competitors who undergo a control will receive written notification. The official procedure for the collection of sample will subsequently start, in accordance with the official deadlines and regulations.

Any athlete who refuses to submit to a doping control, or who is declared positive after the test, will be disqualified from the competition and will be sanctioned along with his or her pair, if any, in accordance with the ICMG and ITF regulations.

14. Referees-umpires

14.1 Chief umpire

The Chief umpire designated by ITF is the ultimate and final authority in terms of the application of the laws and regulations of ITF.

14.2 Chief Umpire's Assistants

The Chief umpire's assistants will be designated by RFET, following approval from ITF Technical Delegate. The line judges will be designated by RFET.

15. Claims

Claims will be solved following ITF regulations. Any claim can be raised by the relevant NOC, in written in Arabic, French or English, accompanied by an economical deposit in cash, which amount is established by ITF rules.

All claims will be addressed to the TIC for Tennis who will forward them to the secretariat of the Jury of Appeal and to the ICMG Technical Commission.

The deposit will only be refunded if the claim is successful.

16. Sport clothing

Participants at the Tennis competition of the XVIII Mediterranean Games Tarragona 2018 will have to wear a sport equipment that complies with ITF and ICMG regulations.

Athletes' sport clothing and equipment will bear no commercial brand. As an exception, the brand name of the manufacturer of the clothing or the equipment will be tolerated if it is discreet and does not have any advertisement purpose, in accordance to the ICMG and ITF rules.

The same rule will apply for the **Medal Ceremonies** regarding sport clothing and advertisement. Athletes will step on the podium with the official clothing of their respective NOC.

17. Medal ceremonies

Medal ceremonies will take place at the end of each competition.

17.1 Medals and diplomas

The following medals and diplomas will be distributed, as per the ICMG rules:

17.1.1 First place

Gold medal and diploma to the player or members of the pair classified first in each event.

17.1.2 Second place

Silver medal and diploma to the player or members of the pair classified second in each event.

17.1.3 Third place

Bronze medal and diploma to the player or members of the pair classified third in each event.

17.1.4 From the fourth to the eight place

Diploma to the players or members of the pair classified fourth to eight in each event.

18. Calendar and schedule

The competition of Tennis will take place **from Tuesday 26 to Saturday 30 June 2018**, according to the following schedule (this Schedule is provisional and could vary depending on the final entries):

tuesday 26 June

Tenis

Club Tennis Tarragona

	Masculino	Femenino
9:00	1/8 doubles	1/8 doubles
	Preliminary rounds individual	Preliminary rounds individual

Wednwsday 27 June

Tenis

Club Tennis Tarragona

	Masculino	Femenino
9:00	1/4 dobles	1/4 dobles
	1/8 individual	1/8 individual

Thursday 28 Junio

Tenis

Club Tennis Tarragona

	Masculino	Femenino
9:00	SEMI-FINAL dobles	
11:00		SEMI-FINAL dobles
16:00	1/4 individual	
18:00		1/4 individual

friday 29 June

Tenis

Club Tenniarragona

	Masculino	Femenino
9:00	Doubles FINAL	
11:00		Doubles FINAL
16:00	SEMIFINAL individual	
18:00		SEMIFINAL individual

sábado 30 June

Tenis

Club Tenniarragona

	Masculino	Femenino
10:00		BRONZE FINAL
10:30		INDIVIDUAL FINAL
12:00	BRONZE FINAL	
12:30	INDIVIDUAL FINAL	

The Organising Committee may also change the competition schedule, with the agreement of the Technical Delegate, should special circumstances arise.

Each team or athlete will then be informed, at least, twenty-four (24) hours in advance.

19. Technical offices

Two offices will provide specific information on the Tennis competition:

- TIC of Tennis, at the competition venue.
- SIC at the Mediterranean Village.

These offices will provide information on the schedule of competition, training sessions, transport, list of players and results.

20. Approval of the regulations

In case of disagreement on the interpretation of these regulations with any other related version, the French version will take precedence.

This Technical Manual was approved by the ICMG on 22 May 2016.



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