

ENG



XVIII MEDITERRANEAN GAMES

TARRAGONA

2018

OCMG

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Table Tennis



TECHNICAL MANUAL

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TECHNICAL INFORMATION

1. International Federation

INTERNATIONAL TABLE TENNIS FEDERATION (ITTF)

11, Chemin de la Roche – CH 1020 Renens, Lausanne

Phone: + 41 21 340 70 90

Website: www.ittf.com

Email: itf@itf.com

President: Mr. Thomas Weikert

Executive Director: Mrs. Judit Farago

2. National Federation

REAL FEDERACIÓN ESPAÑOLA DE TABLE TENNIS (RFETM)

C/ Ferraz, 16, 1º izq. – E 28008 Madrid

Phone: + 34 91

Website: www.rfetm.es

E-mail: rfetm@rfetm.es

President: Mr. Miguel Ángel Machado

Secretary General: Mr. Miguel Solano

3. Management of the competition

Technical delegate of ITTF: Mr. Georgios Seliniotakis

Competition manager: Mr. David Corral

3.1 Management of the venue

Venue manager: Mr. Francesc Vidal

4. Events and dates

4.1 Sport programme

The competition of Table Tennis at the XVIII Mediterranean Games Tarragona 2018 will include the following events:

TABLE TENNIS	
Men	Women
Individual	Individual
Team	Team

4.2 Dates and venues

The competition of Table Tennis will be held at the Joana Ballart Pavilion, in Valls, **from Tuesday 26 to Saturday 30 June 2018.**

5. Conditions for the development of the competition

The competition of Table Tennis will take place if a minimum of eight (8) countries for the Men's tournament and of six (6) countries for the Women's tournament are entered **by 23:59 (Spanish time) on 22 March 2018.**

According to the number of entries, the President of the ICMG Technical Commission, together with one (1) or two (2) members of said commission, appointed by the ICMG President, and in the presence of the OGMG Tarragona 2018 Sports Director, will decide, **on 9 May 2018**, on the list of cancelled events.

Once an event will have been confirmed, it will be held and the corresponding medals and diplomas distributed, regardless of the number of participants.

5.1 Cancellation of events

The OCMG Tarragona 2018 will inform immediately all the National Olympic Committees (NOCs) of the list of those cancelled events that have not reached the minimum quota of participants.

6. Rules of the competition

The Table Tennis competition will be held according to ITTF rules in force on 1 January 2018, unless the ICMG exceptionally authorises otherwise.

All other issues not covered in this Technical Manual will be solved as follows:

- For general issues, ICMG regulations will apply.
- For technical issues, ITTF regulations will apply.

7. Technical organisation

RFETM, under the supervision of ITTF Technical Delegate, is responsible for the technical organisation and for the development of the Table Tennis competition during the XVIII Mediterranean Games Tarragona 2018.

7.1 Special procedures for the development of the competition

Any issue that may arise prior or during the events will be resolved by the competition management, as per ICMG and ITTF rules, **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

The exact measures to be taken regarding the organisation of the Table Tennis competition will depend on the final number of participants.

7.2 Draw

The lots to determine the playing order and schedule will take place **on 25 June 2018**, during the Technical Meeting when all the delegations will have confirmed the final entries of their athletes.

7.3 Singles event

7.3.1 First phase

The players will be split into eight (8) pools and matches will be contested on the round robin basis. The winners will get two (2) points, losers will get one (1) point and, in the event of a tie or an unfinished match, there will be no point.

The two (2) highest ranked players in each group in the first phase will progress to the second phase. In the event of a tie per points, the ITTF regulation will be applied.

Matches will be contested on the basis of the best of seven (7) games.

7.3.2 Second phase

These players will be split into four (4) groups containing four (4) players each. These groups will be composed allowing that players having played each other in the first phase may not be drawn to play each other in the second, likewise, it will be tried that no players from the same country face each other in the same group.

Matches will be contested on the basis of the best of seven (7) games.

7.3.3 Final Phase

The two (2) highest ranked players in each group of the second phase will progress to the final phase, when a direct elimination system will be employed.

Matches will be contested on the basis of the best of seven (7) games.

7.4 Team event

7.4.1 Team Match Procedure

Before a team match, the right to choose A, B, C or X,Y ,Z shall be decided by lot and the captains will name their teams to the umpire, assigning a letter to each player.

The pairs for a doubles match need not be nominated until the end of the immediately preceding singles match.

The team competition will consist of two stages: First stage (round robin system) and Final stage (knock-out system).

First stage (round robin system)

The teams will be divided into four groups of three, four or five teams, depending to the number of participants.

All teams of the group will compete against each other and will gain two (2) team points for a win, one (1) for a loss in a played match and zero (0) for a loss in a non-played or unfinished match. The teams will be ranked according to the number of points gained.

If two or more teams are tied with the same number of the points, the ties will be decided according to the ITTF rules.

The order of matches in each group at the first stage (round robin system) will be as follows:

- 1st round: 1 v 3 and 2 v 4
- 2nd round: 1 v 2 and 3 v 4
- 3rd round: 1 v 4 and 2 v 3

The top two teams in each group will go on to the final stage.

Final stage

The qualified teams will play in a knockout (single elimination) format: quarterfinals, semi-finals and finals (bronze and gold medal contests). The winners of the quarter-finals will play in semi-finals. The winners of semi-finals will play in the gold medal contest. The losers of semi-finals will play in the bronze medal contest.

7.4.2 Consolation tournament

All players who will not qualify to second stage may be participating to consolation tournament for men or for women. The consolation tournament will be played according to the number of players. The system of consolation tournament will be the knockout system and all matches will be the best of 5 games.

8. Competition venue

The Table Tennis competition at the XVIII Mediterranean Games Tarragona 2018 will be held at the Joana Ballart Pavilion, in Valls, 32.9 Km from the Mediterranean Village. The venue can host 727 spectators.

Competition venue	Distance to Village	Capacity	Municipality
Joana Ballart Pavilion	32.9 Km	727	Valls

8.1 Competition area

The competition area will have six (6) tennis table, homologated by ITTF.

As the competition progresses the number of tables may be modified so as to put the final stage matches in the centre stage.

8.2 Warm-up area

At the competition venue, players will have an area for warm-ups with six (6) ITTF homologated tennis tables.

8.3 Changing rooms

Players will have separate changing rooms for men and women equipped with showers and toilets.

8.4 Athletes' lounge

Athletes will have at their disposal a lounge with water, energising drinks and fruits.

8.5 Press Tribune

Accredited media will have a press tribune at their disposal.

8.6 Sport equipment

All sport and technical equipment used during Table Tennis competitions and trainings will comply with ITTF rules **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

9. Training sessions

9.1 Training venue

Training sessions for Table Tennis at the XVIII Mediterranean Games Tarragona 2018 will be held at the Joana Ballart Pavilion, in Valls, 32.9 Km from the Mediterranean Village:

Training venue	Distance to Village	Municipality	Observations
Joana Ballart Pavilion	32.9 Km	Valls	Competition venue According to schedule

9.1.1 Calendar and training schedule

Players will have the following venue at their disposal, with the following Schedule:

Date	Venue	Schedule
24/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30
25/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30
26/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30
27/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30
28/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30
29/06/2018	Joana Ballart Pavilion	9.00-13.30/ 16.00-20.30

9.2 Services available at training venue

9.2.1 Changing rooms

Players will have separate changing rooms for men and women equipped with showers and toilets.

9.2.2 Athletes' lounge

At the training venues, athletes will have at their disposal a lounge with water, energising drinks and fruits.

9.3 Media during training sessions

Training sessions will be opened to the media but not to the public. The competition manager will be authorised to change this rule when and if he deems it necessary.

9.4 Procedure for the scheduling of training sessions

NOCs will receive the planning of training sessions during the first half of June. They will have to confirm that they will make use of their allocated sessions during the DRM.

9.4.1 Before the competition

As a general rule, the Competition Management will put the relevant venues at the athletes' disposal, for one daily session, two (2) days before the beginning of the competition, that is to say, **on 24 June 2018**.

If they have requested it during the DRM and following the procedure, delegations will be able to use these venues for training purposes, five (5) days before the beginning of the competition, that is to say, **from 21 June 2018**.

Training sessions will have a duration of one and a half hour (1'30).

9.4.2 During the competition

The Competition Management will assign a daily training session, of one and a half hour (1'30) at the competition venue.

During the Technical Meeting, **on 25 June 2018**, the Organising Committee will deliver the Training schedule during competition. Each NOC will then be able to inform of its specific training needs; these will be assessed to be included in the Training schedule during competition.

All NOCs will have to confirm they will use their allocated training session, by 17:00 the day prior to the training is due; should they fail to do so, the relevant session will be made available for the other NOCs. They may also request, before 17:00, an additional training session, which may be allocated to them, from 20:00 the same day, subject to availability at the venue.

Upon their arrival, teams will receive all relevant information on the training sessions, both at the Sport Information Centre (SIC) at the Mediterranean Village and at the Technical Information Centre (TIC)¹ for Table Tennis.

¹ The acronym TIC (Technical information centre) that is used in several sports will adopt the technical name of each competition (Referee, Technical Directory, etc...)

10. Participation

All NOCs members of the ICMG, whose National Federation is a member association of ITTF, are entitled to participate in the Table Tennis competition of the XVIII Mediterranean Games Tarragona 2018.

Athletes taking part in the competition must have the nationality of the country they represent and abide by the conditions and rules of ICMG and ITTF.

Each NOC may take part in the Table Tennis competition of the XVIII Mediterranean Games Tarragona 2018 with three (3) men players and three (3) women players; only two (2) players may participate in the singles events.

Each NOC may take part in the team event with one (1) men team, with three (3) players, and one (1) women team, with three (3) players.

11. Entries

11.1 General principles

The XVIII Mediterranean Games Tarragona 2018 are open to all the athletes of the NOCs of the Mediterranean countries members of the ICMG, as indicated in the rules of the ICMG Charter and of the IOC.

All athletes taking part in the Games must be citizens of the country they represent, in accordance with the IOC rules.

Prior to the Games, all participating athletes will have to fill in and sign the “Athlete Consent Form” as defined by the World Anti-doping Agency.

11.2 Procedures

The registration process is linked to the general system of accreditations.

The OCMG Tarragona 2018 entry system is an e-accreditation portal accessible through the official website of the Games: www.tarragona2018.cat.

Each delegation will have its own user name and password to have access to this online application available in both French and English.

The portal will allow users to print list of sport entries which, once signed, will have to be sent back, within the deadlines indicated below, to the OCMG Tarragona 2018: entries@tarragona2018.cat

11.2.1 Entries by number

The list of entries by number of participants for each NOC and event will have to be submitted, through the e-accreditation portal, **by 23:59 (Spanish time) on 22 March 2018**.

11.2.2 Preliminary entries by name (Long list)

The list of preliminary entries of participants by names, by NOC and event, will have to be submitted via the e-accreditation portal, **by 23:59 (Spanish time) on 6 April 2018**.

11.2.3 Final entries by name (Short list)

The NOC of each participating country will have to submit to the OCMG Tarragona 2018, through the e-accreditation portal, the form with the final entries of their participants by name, fifteen (15) days before the beginning of the Games, **that is to say on 7 June 2018 (before 23:59, Spanish time)**.

11.3 Confirmation of entries

Confirmation of entries will take place during the DRM and any eventual modification that could be acceptable will be presented to the SIC and confirmed, at a later stage, during the Technical Meeting.

Specific forms for the confirmation of entries will be distributed in advance to the Head of Mission of each NOC.

12. Technical Meeting

The technical Meeting will take place on **25 June 2018**, at **18:00**, at the **competition venue**.

The meeting will be carried out according to ITTF rules, and chaired by ITTF Technical Delegate.

The following persons must be in attendance:

- ITTF Technical Delegate;
- One member of the ICMG Technical Commission;
- The team managers (one per country);
- The coaches (one per team);
- The doctors (one per team);
- The OCMG Tarragona 2018 Competition Manager for Table Tennis.

13. Medical services

13.1 Medical services available at the Village and on the competition venues

During the XVIII Mediterranean Games Tarragona 2018, medical services will be available to any accredited athlete and official who might need them, both at the Mediterranean Village and on the competition venues.

13.1.1 Mediterranean Village

The polyclinic at the Village will provide the residents with the following services:

- Sport medicine
- Physiotherapy
- First aid
- Emergency services 24/24h

A fleet of ambulances will link the polyclinic and the main hospitals, should additional care be needed.

13.1.2 Competition venues

During the events, all competition venues will provide to the athletes the following services:

- Medical services
- Ambulance services

Coolers filled with ice will be available for the delegations at all sport venues.

13.2 Anti-doping control

Anti-doping controls will be carried out during or out of the competition, under the authority of the ICMG Medical and Anti-doping Commission and with the collaboration of the OCMG Tarragona 2018 anti-doping services, in accordance with the rules of ICMG, ITTF and the World Anti-doping Code.

All competitors who undergo a control will receive written notification. The official procedure for the collection of sample will subsequently start, in accordance with the official deadlines and regulations.

Any athlete who refuses to submit to a doping control, or who is declared positive after the test, will be disqualified from the competition and will be sanctioned along with his or her team if relevant, in accordance with the ICMG and ITTF regulations.

14. Referees-umpires

14.1 Jury of appeal

In accordance with the technical event regulations of each sport in the XVIII Mediterranean Games Tarragona 2018, international juries of appeal will be formed. These juries will be responsible for ruling on formal protests and appeals.

In the event that the Technical Delegate is not the Chairman of the Jury of Appeal, the ITTF will, through the Technical Delegate, appoint the Chairman of the appropriately composed Jury of Appeal.

Unless special dispensation is granted by the ITTF, the Juries of Appeal will be composed of one (1) Chairman and two (2) members selected from a list of six (6) suitably qualified representatives of the participating countries.

This list will be communicated by the ITTF Technical Delegate during the Technical Meeting.

During the processing of a dispute, the members of the Jury of Appeal belonging to the countries involved will abstain from participating.

14.2 Referees

With the agreement of the RFETM National Technical Referees Commission, the ITTF will designate one (1) competition referee and two (2) assistant umpires. The competition referee must be an international referee. These officials will be responsible for the conduct of the competition, and for performing the draw with the aid of the Competition Manager.

Each NOC participating in the Table Tennis competition may propose one (1) international umpire to officiate during the competition. The name of this umpire must be indicated on the Entries by name form.

Twenty (20) teams of two (2) umpires each will be formed to officiate the Table Tennis competition.

The RFETM, under the supervision of the ITTF Technical Delegate, will nominate supplementary international umpires to officiate during the competition.

15. Claims

Claims will be solved following ITTF regulations. Any claim can be raised by the relevant NOC, in written in Arabic, French or English, accompanied by an economical deposit in cash, which amount is established by ITTF rules.

All claims will be addressed to the TIC for Table Tennis who will forward them to the secretariat of the Jury of Appeal and to the ICMG Technical Commission.

The deposit will only be refunded if the claim is successful.

16. Control of racquets

The ITTF, in accordance with the RFETM, will designate one (1) racket controller. The racket controller will be responsible for checking that rackets comply with the ITTF regulations in force.

17. Sport clothing

Participants at the Table Tennis competition of the XVIII Mediterranean Games Tarragona 2018 will have to wear a sport equipment that complies with ITTF and ICMG regulations.

Athletes' sport clothing and equipment will bear no commercial brand. As an exception, the brand name of the manufacturer of the clothing or the equipment will be tolerated if it is discreet and does not have any advertisement purpose, in accordance to the ICMG and ITTF rules.

The same rule will apply for the **Medal Ceremonies** regarding sport clothing and advertisement. Athletes will step on the podium with the official clothing of their respective NOC.

17.1 Number bibs

Players will wear no numbers but their names must be clearly visible at the back of their official competition t-shirts.

18. Medal ceremonies

Medal ceremonies will take place at the end of each competition.

18.1 Medals and diplomas

The following medals and diplomas will be distributed, as per the ICMG rules:

18.1.1 First place

Gold medal and diploma to the player or each member of the pair classified first in each event.

18.1.2 Second place

Silver medal and diploma to the player or each member of the pair classified second in each event.

18.1.3 Third place

Bronze medal and diploma to the player or each member of the pair classified third in each event.

18.1.4 From the fourth to the eight place

Diploma to the players or each members of the pairs classified 4th to 8th in each event.

19. Calendar and schedule

The competition of Table Tennis will take place **from Tuesday 26 to Saturday 30 June 2018**, according to the following schedule (this Schedule is provisional and could vary depending on the final entries):

Tuesday 26 June		
Table Tennis		
Joana Ballart Pavilion		
	Men	Women
09:30 - 13:00	Singles preliminary matches	
17:00 – 21:00	Singles preliminary matches	
Wednesday 27 June		
Table Tennis		
Joana Ballart Pavilion		
	Men	Women
09:30 - 13:00	Singles preliminary matches	
17:00 - 21:00	1/4 FINAL and 1/2 FINAL singles	

Thursday 28 June

Table Tennis

Joana Ballart Pavilion

	Men	Women
09:30 - 12:30	FINAL singles	
13:00	Medal ceremony for singles	
17:00 - 21:00	Team preliminary matches	

Friday 29 June

Table Tennis

Joana Ballart Pavilion

	Men	Women
09:30 - 13:00	Teampreliminary matches	
17:00 - 21:00	Teampreliminary matches	

Saturday 30 June

Table Tennis

Joana Ballart Pavilion

	Men	Women
09:30 - 13:00	1/4 FINAL and 1/2 FINAL team	
17:00 - 20:30	FINAL team	
21:00	Medal team ceremonys	

The Organising Committee may also change the competition schedule, with the agreement of the Technical Delegate, should special circumstances arise.

Each team or athlete will then be informed, at least, twenty-four (24) hours in advance.

20. Technical offices

Two offices will provide specific information on the Table Tennis competition:

- TIC of Table Tennis, at the competition venue.

- SIC at the Mediterranean Village.

These offices will provide information on the schedule of competition, training sessions, transport, list of players and results.

21. Approval of the regulations

In case of disagreement on the interpretation of these regulations with any other related version, the French version will take precedence.

This Technical Manual was approved by the ICMG on 22 May 2016.



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