

ENG



XVIII MEDITERRANEAN GAMES

TARRAGONA

2018

OCMG

www.tarragona2018.cat

Swimming



TECHNICAL MANUAL

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TECHNICAL INFORMATION

1. International Federation

FÉDÉRATION INTERNATIONALE DE NATATION (FINA)

Chemin de Bellevue 24a/24b – CH 1005 Lausanne

Phone: + 41 21 310 47 10

Website: www.fina.org

President: Mr. Julio C. Maglione

Secretary General: Mr. Husain Al Musallam

2. National Federation

REAL FEDERACIÓN ESPAÑOLA DE NATACIÓN (RFEN)

C/ Juan Esplandiú, 1 – E 28007 Madrid

Phone: + 34 91 557 20 06

Website: www.rfen.es

E-mail: rfea@rfen.es

President: Mr. Fernando Carpena

Secretary General: Mr. César Barragán

3. Management of the competition

Technical delegate of FINA: Mr. Mustafa Larfauí

Competition manager: TBC

Competition manager for adaptive sport: Mr. Rubén Pérez

3.1 Management of the venue

Venue manager: Mrs. Mercè Mulet

4. Events and dates

4.1 Sport programme

The competition of Swimming at the XVIII Mediterranean Games Tarragona 2018 will include the following events:

SWIMMING	
Men	Women
50m freestyle	50m freestyle
100m freestyle	100m freestyle
200m freestyle	200m freestyle
400m freestyle	400m freestyle
1500m freestyle	800m freestyle
50m backstroke	50m backstroke
100m backstroke	100m backstroke
200m backstroke	200m backstroke
50m breaststroke	50m breaststroke
100m breaststroke	100m breaststroke
200m breaststroke	200m breaststroke
50m butterfly	50m butterfly
100m butterfly	100m butterfly
200m butterfly	200m butterfly
200m medley	200m medley
400m medley	400m medley
4x100m freestyle relay	4x100m freestyle relay
4x200m freestyle relay	4x200m freestyle relay
4x100m medley relay	4x100m medley Relay
100m freestyle S10	100m freestyle S10

4.2 Dates and venues

The competition of Swimming will be held at the Campclar Aquatic Centre, within the Mediterranean Ring, in Tarragona, **from Saturday 23 to Monday 25 June 2018.**

5. Conditions for the development of the competition

The competition of Swimming will take place if a minimum of eight (8) countries for the Men's tournament and of six (6) countries for the Women's tournament are entered **by 23:59 (Spanish time) on 22 March 2018.**

According to the number of entries, the President of the ICMG Technical Commission, together with one (1) or two (2) members of said commission, appointed by the ICMG President, and in the presence of the OGMG Tarragona 2018 Sports Director, will decide, **on 9 May 2018**, on the list of cancelled events.

Once an event will have been confirmed, it will be held and the corresponding medals and diplomas distributed, regardless of the number of participants.

5.1 Cancellation of events

The OCMG Tarragona 2018 will inform immediately all the National Olympic Committees (NOCs) of the list of those cancelled events that have not reached the minimum quota of participants.

6. Rules of the competition

The Swimming competition will be held according to FINA rules **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

All other issues not covered in this Technical Manual will be solved as follows:

- For general issues, ICMG regulations will apply.
- For technical issues, FINA regulations will apply

7. Technical organisation

RFEN, under the supervision of FINA Technical Delegate, is responsible for the technical organisation and for the development of the Swimming competition during the XVIII Mediterranean Games Tarragona 2018.

7.1 Special procedures for the development of the competition

Any issue that may arise prior or during the events will be resolved by the competition management, as per ICMG and FINA rules, **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

The exact measures to be taken regarding the organisation of the Swimming competition will depend on the final number of participants.

7.2 Heats

For all the individual and relay events, heats will be held if the number of swimmers entered is greater than eight (8). ²

The heats will be organised in view of the Swimming times declared on the final entries, and according to the procedures stipulated by the FINA international regulations. ²

The preliminary entries for the relay events must be submitted at the Technical Information Centre (TIC) for Swimming twenty-four (24) hours prior to the start of the heats. ²

8. Competition venue

The Swimming competition at the XVIII Mediterranean Games Tarragona 2018 will be held at the Campclar Aquatic Centre, within the Mediterranean Ring, in Tarragona, 10.2 Km from the Mediterranean Village. The stadium can host 2.000 spectators.

Competition venue	Distance to Village	Capacity	Municipality
Campclar Aquatic Centre	10.2 Km	2.000	Tarragona

8.1 Competition area

The competition area will be one (1) swimming-pool with ten (10) lanes, homologated by FINA.

The Swimming competition will be contested in the eight (8) central lanes.

8.2 Warm-up area

Next to the competition area, swimmers will have at their disposal for warm-ups a 25m Swimming pool with eight (8) lanes.

8.3 Changing rooms

Athletes will have separate changing rooms for men and women, equipped with showers and toilets.

8.4 Athletes' lounge

Athletes will have at their disposal a lounge with water, energising drinks and fruits.

8.5 Tribune and press room

Accredited media will have a press tribune and a press room shared by all the venues within the Mediterranean Ring at their disposal.

8.6 Sport equipment

All sport and technical equipment used during Swimming competitions and trainings will comply with FINA rules **in force on 1 January 2018**, unless the ICMG exceptionally authorises otherwise.

9. Training sessions

9.1 Training venues

Training sessions for Swimming at the XVIII Mediterranean Games Tarragona 2018 will be held at the competition venue, 10.2 Km from the Mediterranean Village.

Training venue	Distance to Village	Municipality	Observations
Campclar Aquatic Centre	10.2 Km	Tarragona	Competition venue According to schedule

9.1.1 Calendar and schedules for training sessions

The following venues will be available for swimmers, with the following schedules:

Date	Venue	Schedule
21/06/2018	Campclar Aquatic Centre	9.00-13.00/ 16.00-20.00
22/06/2018	Campclar Aquatic Centre	9.00-13.00
23/06/2018	Campclar Aquatic Centre	6.30-8.45/ 13.00-16.00

24/06/2018	Campclar Aquatic Centre	6.30-8.45/ 13.00-16.00
25/06/2018	Campclar Aquatic Centre	6.30-8.45/ 13.00-16.00

9.2 Services available at training venues

9.2.1 Changing rooms

Athletes will have separate changing rooms for men and women, equipped with showers and toilets.

9.2.2 Athletes' lounge

At the training venues, athletes will have at their disposal a lounge with water, energising drinks and fruits.

9.3 Media during training sessions

Training sessions will be opened to the media, who will have a dedicated area, but not to the public. The competition manager will be authorised to change this rule when and if he deems it necessary.

9.4 Procedure for the scheduling of training sessions

NOCs will receive the planning of training sessions during the first half of June.

9.4.1 Before the competition

As a general rule, the Competition Management will put the relevant venues at the athletes' disposal, for one daily session, two (2) days before the beginning of the competition, that is to say, **on 21 June 2018**.

If they have requested it during the DRM and following the procedure, delegations will be able to use these venues for training purposes, five (5) days before the beginning of the competition, that is to say, **from 18 June 2018**.

9.4.2 During the competition

During the Technical Meeting, **on 22 June 2018**, the Organising Committee will deliver the Training schedule during competition. Each NOC will then be able to inform of its specific

training needs; these will be assessed to be included in the Training schedule during competition.

Upon their arrival, teams will receive all relevant information on the training sessions, both at the Sport Information Centre (SIC) at the Mediterranean Village and at the Technical Information Centre (TIC¹) for Swimming.

10. Participation

All NOCs members of the ICMG, whose National Federation is a member association of FINA, are entitled to participate in the Swimming competition of the XVIII Mediterranean Games Tarragona 2018.

Athletes taking part in the competition must have the nationality of the country they represent and abide by the conditions and rules of ICMG and FINA.

Each NOC may take part in the Swimming competition with two (2) swimmers in each individual event and with one (1) team in each relay event.

11. Entries

11.1 General principles

The XVIII Mediterranean Games Tarragona 2018 are open to all the athletes of the NOCs of the Mediterranean countries members of the ICMG, as indicated in the rules of the ICMG Charter and of the IOC.

All athletes taking part in the Games must be citizens of the country they represent, in accordance with the IOC rules.

¹ La The acronym TIC (Technical information centre) that is used in several sports will adopt the technical name of each competition (Referee, Technical Directory, etc...)

Prior to the Games, every participating athlete will have to fill in and sign the “Athlete Consent Form” as defined by the World Anti-doping Agency.

11.2 Procedures

The registration process is linked to the general system of accreditations.

The OCMG Tarragona 2018 entry system is an e-accreditation portal accessible through the official website of the Games: www.tarragona2018.cat.

Each delegation will have its own user name and password to have access to this e-accreditation portal available in both French and English.

The portal will allow users to print list of sport entries which, once signed, will have to be sent back, within the deadlines indicated below, to the OCMG Tarragona 2018: entries@tarragona2018.cat

11.2.1 Entries by number

The list of entries by number of participants for each NOC and event will have to be submitted, through the e-accreditation portal, **by 23:59 (Spanish time) on 22 March 2018**.

11.2.2 Preliminary entries by name (Long list)

The list of preliminary entries of participants by names, by NOC and event, will have to be submitted via the e-accreditation portal, **by 23:59 (Spanish time) on 6 April 2018**.

11.2.3 Final entries by name (Short list)

The NOC of each participating country will have to submit to the OCMG Tarragona 2018, through the e-accreditation portal, the form with the final entries of their participants by name, fifteen (15) days before the beginning of the Games, **that is to say on 7 June 2018 (before 23:59, Spanish time)**.

11.3 Confirmation of entries

Confirmation of entries will take place during the DRM and any eventual modification that could be acceptable will be presented to the SIC and confirmed, at a later stage, during the Technical Meeting.

Specific forms for the confirmation of entries will be distributed in advance to the Head of Mission of each NOC.

12. Technical Meeting

The technical Meeting will take place **on 22 June 2018, at 12:00, on the competition venue.**

The meeting will be carried out according to FINA rules, and chaired by FINA Technical Delegate. The following persons must be in attendance:

- FINA Technical Delegate;
- One member of the ICMG Technical Commission;
- The team managers (one per country);
- The judges and referees;
- The coaches (one per team);
- The OCMG Tarragona 2018 Competition Manager for Swimming.

13. Medical services

13.1 Medical services available at the Village and on the competition venues

During the XVIII Mediterranean Games Tarragona 2018, medical services will be available to any accredited athlete and official who might need them, both at the Mediterranean Village and on the competition venues.

13.1.1 Mediterranean Village

The polyclinic at the Village will provide the residents with the following services:

- Sport medicine
- Physiotherapy
- First aid
- Emergency services 24/24h

A fleet of ambulances will link the polyclinic and the main hospitals, should additional care be needed.

13.1.2 Competition venues

During the events, all competition venues will provide to the athletes the following services:

- Medical services
- Ambulance services

Coolers filled with ice will be available for the delegations at all sport venues.

13.2 Anti-doping control

Anti-doping controls will be carried out during or out of the competition, under the authority of the ICMG Medical and Anti-doping Commission and with the collaboration of the OCMG Tarragona 2018 anti-doping services, in accordance with the rules of ICMG, FINA and the World Anti-doping Code.

All competitors who undergo a control will receive written notification. The official procedure for the collection of sample will subsequently start, in accordance with the official deadlines and regulations.

Any athlete who refuses to submit to a doping control, or who is declared positive after the test, will be disqualified from the competition and will be sanctioned, (together with the members of his/her team for the Relay events), in accordance with the ICMG and FINA regulations.

14. Referees-umpires

14.1 Judges and referees

The judges, referees and timekeepers will be nominated by the National Referees Committee of the RFEN, in consultation with FINA Technical Delegate.

Competition Committee:

The RFEN will be responsible for forming the Competition Committee, which will be as follows:

- The referee of the event (men or women);
- The member of RFEN Technical Commission;
- The delegate of a team, chosen by draw;
- The FINA Technical Delegate;
- The OCMG Tarragona 2018 competition manager for Swimming.

14.2 Jury of Appeal

In accordance with the technical event regulations of each sport at the XVIII Mediterranean Games Tarragona 2018, international juries of appeal will be formed. They will be responsible for ruling on formal protests and appeals

In the event that the Technical Delegate is not the Chairman of the Jury of Appeal, the international federation will, through its Technical Delegate, designate the Chairman of the appropriately composed Jury of Appeal.

Unless special dispensation is granted by the international federation, a Jury of Appeal will be composed of one (1) Chairman and two (2) members selected from a list of six (6) suitably qualified representatives of the participating countries.

The list will be communicated by the Technical Delegate during the Technical Meeting.

During the processing of a dispute, the members of the Jury of Appeal belonging to the countries involved will abstain from participating.

15. Claims

Claims will be ruled on following FINA regulations. Any claim can be raised by the relevant NOC, in written in Arabic, French or English, accompanied by an economical deposit in cash which amount is established by FINA rules.

All claims will be addressed to the TIC for Swimming who will forward them to the secretariat of the Jury of Appeal and to the ICMG Technical Commission.

The deposit will only be refunded if the claim is successful.

16. Sport clothing

16.1 Clothing for athletes

Participants at the Swimming competition of the XVIII Mediterranean Games Tarragona 2018 will have to wear a sport equipment that complies with FINA and ICMG regulations.

Athletes' sport clothing and equipment will bear no commercial brand. As an exception, the brand name of the manufacturer of the clothing or the equipment will be tolerated if it is discreet and does not have any advertisement purpose, in accordance to the ICMG and FINA rules.

The same rule will apply for the **Medal Ceremonies** regarding sport clothing and advertisement. Athletes will step on the podium with the official clothing of their respective NOC.

16.2 Clothing for judges and referees

International referees will wear the equipment delivered by the OCMG Tarragona 2018.

17. Medal ceremonies

Medal ceremonies will take place at the end of each competition and according to the schedule.

17.1 Medals and diplomas for individual events

The following medals and diplomas will be distributed, as per the ICMG rules:

17.1.1 First place

Gold medal and diploma to the swimmer classified first in each event.

17.1.2 Second place

Silver medal and diploma to the swimmer classified second in each event.

17.1.3 Third place

Bronze medal and diploma to the swimmer classified third in each event.

17.1.4 From the fourth to the eight place

Diploma to the swimmers classified 4th to 8th in each event.

17.2 Medals and diplomas for relay events

The following medals and diplomas will be distributed, as per the ICMG rules:

17.1.1 First place

Gold medal and diploma to each member of the relay team classified first.

17.1.2 Second place

Silver medal and diploma to each member of the relay team classified second.

17.1.3 Third place

Bronze medal and diploma to each member of the relay team classified third.

17.1.4 From the fourth to the eight place

Diploma to each member of the relay teams classified 4th to 8th.

18. Calendar and schedule

The competition of Swimming will take place from **Saturday 23 to Monday 25 June 2018**, according to the following schedule (this schedule is provisional and could vary depending on the final entries):

Saturday 23 June		
Swimming		
Campclar Aquatic Centre		
	Men	Women
09:30		Heats 800m freestyle
	Heats 200m freestyle	
		Heats 100m freestyle

	Heats 50m backstroke	
		Heats 50m backstroke
	Heats 100m butterfly	
		Heats 100m butterfly
	Heats 200m breaststroke	
		Heats 200m breaststroke
	Heats 200m freestyle	
		Heats 400m freestyle
	Heats 4 x 100m freestyle relay	
		Heats 4 x 200 freestyle relay
17:30		FINAL 800m freestyle
	FINAL 200m freestyle	
		FINAL 100m freestyle
		Medals 800m freestyle
	FINAL 50m backstroke	
		FINAL 50m backstroke
	Medals 200m freestyle	
		Medals 100m freestyle
	FINAL 100m butterfly	
		FINAL 100m butterfly
	Medals 50m backstroke	
		Medals 50m backstroke
	FINAL 200m breaststroke	
		FINAL 200m breaststroke
	Medals 100m butterfly	
		Medals 100m butterfly
	FINAL 200m medley	
		FINAL 400m medley
	Medals 200m breaststroke	
		Medals 200m breaststroke
	FINAL 4 x 100m freestyle	
		FINAL 4 x 200m freestyle
	Medals 200m medley	
		FINAL 400m medley
	Medals 4 x 100m freestyle	
		Medals 4 x 200m freestyle

Sunday 24 June

Swimming

Campclar Aquatic Centre

	Men	Women
09:30	Heats 400m medley	
		Heats 200m medley
	Heats 100m freestyle	
		Heats 200m medley
	Heats 100m breaststroke	
		Heats 100m breaststroke
	Heats 50m butterfly	
		Heats 50m butterfly
	Heats 100m backstroke	
		Heats 100m backstroke
	Heats 1500m freestyle	
		Heats 4 x 100m freestyle
	Heats 4 x 200m freestyle	
17:30	FINAL 400m medley	
		FINAL 200m medley
	FINAL 100m freestyle	
		FINAL 200m medley
	Medals 400m medley	
		Medals 200m medley
	FINAL 100m breaststroke	
		FINAL 100m breaststroke
	Medals 100m freestyle	
		Medals 200m freestyle
	FINAL 50m butterfly	
		FINAL 50m butterfly
	Medals 100m breaststroke	
		Medals 100m breaststroke
	FINAL 100m backstroke	
		FINAL 100m backstroke
	FINAL 1500m freestyle	
	Medals 50m butterfly	
		Medals 50m butterfly
		FINAL 4 x 100m freestyle
	FINAL 4 x 200m freestyle	
	Medals 100m backstroke	
		Medals 100m backstroke
	Medals 1500m freestyle	

	Medals 4 x 100m freestyle
	Medals 4 x 200m freestyle relay

Monday 25 June

Swimming

Campclar Aquatic Centre

	Men	Women
09:30	Heats 50m freestyle	
		Heats 50m freestyle
	Heats 50m breaststroke	
		Heats 50m breaststroke
	Heats 200m butterfly	
		Heats 200m butterfly
	Heats 200m backstroke	
		Heats 200m backstroke
	Heats 100m freestyle S10	
		Heats 100m freestyle S10
	Heats 400m freestyle	
		Heats 400m freestyle
	Heats 4 x 100m medley relay	
		Heats 4 x 100m medley relay
17:30	FINAL 50m freestyle	
		FINAL 50m freestyle
	FINAL 50m breaststroke	
		FINAL 50m breaststroke
	Medals 50m freestyle	
		Medals 50m freestyle
	FINAL 200m butterfly	
		FINAL 200m butterfly
	Medals 50m breaststroke	
		Medals 50m breaststroke
	FINAL 200m backstroke	
		FINAL 200 backstroke
	Medals 200m butterfly	
		Medals 200 butterfly
	FINAL 100m freestyle S10	
		FINAL 100m freestyle S10
	Medals 200m backstroke	
		Medals 200m backstroke
	FINAL 400m freestyle	
		FINAL 400m freestyle

	Medals 100m freestyle S10	
		Medals 100m freestyle S10
	FINAL 4 x 100m medley relay	
		FINAL 4 x 100m medley relay
	Medals 400m freestyle	
		Medals 400m freestyle
	Medals 4 x 100m medley relay	
		Medals 4 x 100m medley relay

The Organising Committee may also change the competition schedule, with the agreement of the Technical Delegate, should special circumstances arise.

Each team or athlete will then be informed, at least, twenty-four (24) hours in advance.

19. Technical offices

Two offices will provide specific information on the Swimming competition:

- TIC of Swimming, at the competition venue.
- SIC at the Mediterranean Village.

These offices will provide information on the schedule of competition, training sessions, transport, list of players and results.

20. Approval of the regulations

In case of disagreement on the interpretation of these regulations with any other related version, the French version will take precedence.

This Technical Manual was approved by the ICMG on 22 May 2016.



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